

ST PETER & ST PAUL PRESTON CAPES

**The Annual Parish and Annual Parochial Church Meeting
will be held on Friday 25th March 2022, in Church, at 1700 pm.**

AGENDA

The meeting will begin with prayers.

ANNUAL PARISH MEETING

1. Appointment of Clerk
2. Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

1. Apologies for absence
2. Minutes of the meeting held on 28th May 2021 [attached]
3. Matters not arising on the agenda
4. Electoral Roll.
5. Adoption of the Rector's and Church Annual Reports for 2021 [attached]
6. Adoption of Annual Accounts for 2021
7. Deanery Synod Report
8. Election of Parochial Church Council Officers
 - Deanery Synod Representative
 - Parochial Church Council Members
 - Standing Committee
 - Honorary Secretary
 - Honorary Treasurer
 - Independent Examiner
 - Sides – persons
 - Lay Vice Chairman
 - Village Hall Representative
9. Adoption of Benefice Council Constitution (copies available).
10. Any Other Business

ST PETER & ST PAUL PRESTON CAPES PCC

AGENDA

For the Parochial Church Council Meeting following the AV&APCM To be held on Friday 25th March 2022, in Church, after 1700 pm.

1. Apologies
2. Safeguarding
 - a) Meeting.
3. Services
 - a) Jubilee Sunday June 5th
 - b) Pet Service
4. Fabric
 - a. Safety Fence
 - b. Draft Church Improvements Wish List
5. Fund Raising
 - a) Quiz Night report
 - b) Plant Sale 16th May
 - c) Ride and Stride 10th Sept
 - d) Harvest Supper 26th Sept
 - e) Repeat Mexican Evening ??
6. AOB
- 7, Date of next meeting Friday 20th May. Venue.

St. Peter & St. Paul Preston Capes

Minutes of the Annual Parish and Annual Parochial Church Council Meetings held in Church, on Friday 28th May 2021 at 1600 pm.

Present; the Rector the Rev Malcolm Ingham, Heather Wilson (chair), Elizabeth Dearn, Peter Smith, Claire Hoare, Mireya Weaver, V Brassey , Pauline Clarke, John Wilshire and Gerard Hoare.

Apologies for absence;

The meeting opened with a reading and prayers by the Rector.

ANNUAL PARISH MEETING

1 Appointment of Clerk.

Mr Hoare was appointed.

2. Election of Churchwardens.

The Rector expressed his thanks to both present 'wardens for all their efforts through inter-regnum, before it and during the corona pandemic for the previous 14 months. He especially thanked V Brassey who wished to retire after some 12 years of excellent and most dependable service.

Gerard Hoare alone, was proposed for re-election by V Brassey, seconded by Peter Smith and confirmed by all being in favour. There were no other nominations.

ANNUAL PAROCHIAL CHURCH MEETING

1. **Apologies;** Received from Tic Bridgeman, Anabel Lewis Bowen, and Kevin & Susie Smith.
2. **Approval of the minutes of the last APCM on 27th March 2019.** It was proposed by Claire Hoare and seconded by Peter Smith that the minutes be approved. All in favour.
3. **Matters Arising.** There were none.
4. **Church Electoral Roll;**
The Roll Officer V Brassey confirmed there were thirty-one (31) persons on the Roll as of 1st May 2021. All persons present at this meeting were on the said Roll and thus entitled to vote.
5. **Adoption of Annual Report for 2020.** Carried unanimously, all were in favour.
6. **Adoption of the Annual Accounts for 2019 and 2020.**
These had been circulated and Peter Smith proposed and V Brassey seconded the proposal that both years accounts be adopted. Carried unanimously, all were in favour. The Rector signed the said accounts in front of the meeting.
7. **Deanery Synod Report.**
Anabel Lewis-Bowen was the appointed PCC Representative and had not resigned this task. There was no Report as D Synod had not met this last 14 months due to Corona virus.
The Rector gave an explanation of the democratic process in the Church of England and how this APC meeting and PCC were important in the structure by reporting upwards to Deanery Synod, which reported to Diocesan Synod, which in turn reported to General Synod, where national church decisions were made.
8. **Election of Parochial Church Council (PCC) Officers.**
Deanery Synod Representative; Anabel Lewis-Bowen.

PCC Members; Existing members were willing to stand again except for Anabel Lewis-Bowen, and the retiring churchwarden V Brassey was added.

John Wilshire proposed and Pauline Clarke seconded that all seven persons being Heather Wilson, Elizabeth Dearn, Peter Smith, Claire Hoare, Mireya Weaver, V Brassey, and Tic Bridgeman be appointed.
Carried. All in favour.

Standing Committee; Agreed this would consist of the Rector, Churchwarden, V Brassey and Elizabeth Dearn. All in favour.

Honorary Secretary; There was no nomination. Gerard Hoare would be Acting Secretary, default option. It was hoped a proper secretary might be co-opted in due time.

Honorary Treasurer; Elizabeth Dearn was thanked by the Rector on behalf of the meeting for her important work and her re-election was proposed by Heather Wilson, seconded by Mireya Weaver and carried by unanimous vote.

Independent Examiner; The Hon Treasurer proposed that Nicola Goddard from Everdon be appointed. All were in favour.

Sides Persons. All PCC members and Anabel Lewis-Bowen would be expected to assist, making x 9 available for rota.

The Rector commented on how very important sides persons were at services, when very often they were the first person anyone met for welcome or assistance.

Lay Vice Chair. Gerard Hoare proposed and V Brassey seconded that Heather Wilson be re-appointed. Carried unanimously.

Village Hall Representative. Agreed unanimously that Gerard Hoare and Heather Wilson should share this role.

9. Any Other Business. There was none.

The meeting was closed with prayers lead by the Rector.

Rector's Report 2021

What a long time ago and what a different world January 2021 seems. Having celebrated Christmas together in a limited way in person we once again moved out of our church buildings and met online to worship and to build one another up.

The new website performed admirably hosting our weekly YouTube services and a raft of resources. By Ash Wednesday we were ready for a bit of variety and we held our service on Zoom, live from the Vicarage and then, also on Zoom, met as a Lent Group to work through the Good Book Company study on the Passion.

These uses of technology were a real Godsend in the lockdown, but it was wonderful to be back in our church buildings for the celebration of hope and new life in Christ at Easter even with many restrictions still in place. Weddings, Baptisms and Funerals all began to look a lot more normal. We adjusted quickly and successfully to the new marriage regulations that came into force in May which was just as well as 2021 saw us very much in "catch-up" mode as we sought to accommodate all those who had been forced to postpone their weddings during the pandemic lockdowns.

In May we also held our APCMs in person to meet the legal requirements and the annual reports were all posted on the website so that the benefice as a whole could become more aware of what was going on in each individual parish.

Sadly not every event that we would have hoped to restart was able to go ahead whilst restrictions and uncertainty still existed and although we were able to give thanks to God for the harvest in our churches both Charwelton and Preston Capes had to cancel their Harvest Suppers. It was not all doom and gloom, however, as many activities did take place where we were able to connect with our wider communities such as a plant sale, coffee mornings, Jazz and drinks in the garden, a Scarecrow festival and village quiz to name but a few.

In the autumn we ran a Christianity Explored course at Badby which was open to all, providing an opportunity to discover the Good News that Jesus is in a relaxed and unpressurised environment. It is hoped to run the course again in the future as well as the Hope Explored course, a shorter option which leads into the Christianity Explored course.

Finally in October I was inducted as your Rector by Archdeacon Richard, something which (in normal times) would have happened at my licensing but which couldn't as that had been via Zoom back in 2020. It was also special to be able to observe Remembrance Sunday in person this year which had not been possible the year before. Likewise, Advent and Christmas were much more opportunities to rejoice together with one another in person with the only dampener being yours truly testing positive for Covid-19 on Christmas Day morning and having to self-isolate rather than lead the celebrations.

As I close my report, let me take you back to the beginning. Back in January I met with the parish treasurers and together we looked at how we could attempt to pay the Parish Share which is the contribution that we need to make to Peterborough diocese. Instead of using formulas, I am pleased to say that we exercised grace and humility as well as a spirit of openness and partnership as each treasurer (with the approval of their PCC) decided how much each church could contribute. I am pleased to report that I have been led to understand that as a result, we are the only group of churches in the whole deanery who therefore managed to pay their parish share in full for 2021 and I think that this is something that we should celebrate as a great example of the Benefice working together. a sign, I hope, of much more to come.

ST. PETER & ST. PAUL, PRESTON CAPES ANNUAL REPORT FOR 2021

Background:

The Parish of St. Peter & St. Paul, Preston Capes, is part of the United Benefice of Badby with Newnham and Charwelton with Fawsley and Preston Capes. The Parochial Church Council [PCC] has responsibility for co-operating with the incumbent and representatives of the other four parishes in the Benefice, in promoting all aspects of the mission of the church.

The PCC also has maintenance responsibilities for the church building and churchyard.

This report has been prepared and approved by the PCC.

Membership:

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting [APCM] in accordance with the Church Representation rules. During the year the following 9 persons served as members of the PCC.

Rector: The Revd. Malcolm J. Ingham.

Churchwarden: Mr. Gerard Hoare (also Acting PCC Secretary).

Elected Members: Mrs V Brassey, Mrs. Victoria Bridgeman. Mrs. Elizabeth Dearn (Hon. Treasurer). Mrs. Claire Hoare. Mrs. Heather Wilson. (Lay Vice-Chair). Mrs. Mireya Weaver and Mr. Peter Smith.

Deanery Synod Representative: vacant.

Committees:

As required by law, the Standing Committee has power to transact, in extremis, the business of the PCC between its meetings, subject to any directions given by the Council. Standing Committee membership consists of the Rector, Churchwarden, Mrs V Brassey and the Hon. Treasurer. It did not meet during the year.

Representatives:

The Parish was represented on the Benefice Council by the Churchwarden and the Hon Treasurer. (In the latter's absence an Hon. Secretary can deputize). The PCC's nominated representatives on the Preston Capes Village Hall Committee were Mr. Hoare and Mrs Wilson.

Electoral Roll and church attendance: (2020 year in brackets).

There were 31 (27) members of the Electoral Roll confirmed at the APCM on 28th May 2021.

The roll was renewed in the year 2019. The 17 (19) Sunday Services during the year produced an average normal attendance inc. children of 12.8 (11.5) Other numbers were: Harvest Festival 20+3 (34+8), Carol service 50+3.

Two services, the Pet service 18+3 and Act of Remembrance were Lay lead.

Review of the year 2021

The PCC's 9 (9) members met 5 times during the year with an average attendance of 7.7 (7.2). PCC meetings were primarily concerned with the restrictions of corona virus, service arrangements, fundraising and fabric matters.

Owing to the Corona virus lockdown there were no services here in January, February and March, or in Holy Week or at Easter.

There was one United Benefice Services here, a Pet Service in August (18+3+10 dogs).

There were no baptisms, one funeral, one interment of ashes and one wedding during the year.

The PCC would like to pay special thanks to Miss Lewis-Bowen, Mrs. Maureen Franks, Ms. Lorraine Banister and Ms Pauline Clarke for sharing the opening and locking of the church daily, Dr. Penelope Rapson who retired as organist after about 40 years service, Mr. Richard Hale for winding the clock and flying the flag, the bell-ringers, Mrs. Sheila Bull as Tower secretary,

and Mr.Graham White for acting as Tower Captain throughout the year.

Fabric:

During the year the church roof rainwater gullies and hoppers were cleaned by volunteers on two occasions, in accordance with our responsibilities.

The three fire extinguishers were serviced and checked by Chubb.

The Inventory has been checked by the Churchwarden.

The Electrical Test Report was renewed on 13th July 2021. The Access and Inclusion Audit was last reviewed in July 2014.

The Tree Report was renewed on 30th June 2021, with no major concerns raised.

The Churchyard grass was maintained by a rota comprising 20 parishioners.

A churchyard working party met twice in the year and attended to maintenance issues.

The flower rota comprised 13 ladies and extra helpers for Festivals. A church cleaning group of 21 people operates successfully and a rota is kindly organized by Miss Anabel Lewis-Bowen.

A new Quinquennial Inspection was conducted by architects Acanthus Clews, and their report was dated 11th November 2021. This was reasonably satisfactory. Once again it was noted the north aisle lead roof was very feeble, but with careful maintenance is still watertight.

The clock strike was repaired by local craftsmen after being idle for two years.

Without a resident organist we expect to make more use of the sound system, for hymn tunes etc.

Finance :

A copy of the 2021 accounts is attached. Fundraising was severely cut by corona rules during the year. The Parish Share of £13320 (£11937), was paid in full by installments to Peterborough Diocese.

The Gardeners' Coffee Morning and Plant Sale raised the sum of £2488 (1583). The Harvest Supper boxes made £315. Pop-up stalls made £145 (£468) . The Rectory Garden event made £1122.

The W.I. organize Egg Rolling at Easter. The PCC normally fund the prizes and costs for £100 but the event was canceled for the second year running.

Charity payments of £1078 (£1108) in total, being 10% of undesignated income, will be made from the PCC's Tithe Account to (4) charities.

The last Stewardship scheme and review was conducted in 2013. Regular donors are thanked annually by letter from the Rector.

Preston Capes Educational Charity:

This comprises the capital arising from the sale of the original Church School and House in the parish. The net income is awarded annually as grants for educational needs and training to persons under 25 years. In 2021, 15 (21) awards were made to a total of £3300 (£3260) The details of applications and individual awards are kept strictly confidential.

The Charity Trustees are the Rector and Churchwarden(s) who act ex-officio and Mr. G. Stanton and Mr. B Dearn FCA. (Hon. Treasurer). Ms Beverley Bayne acts as Hon Secretary.

Signed on behalf of the PCC;

Date.....March 2022.

GJH 31.1.22.